



## Artist Submission Process Document

Thank you for your interest in Union Hall! In this document you will find more information regarding what we are looking for in artist and curatorial proposals, what the required submission materials are, and other pertinent details. For any further questions, please reach out to our Gallery Manager at [info@unionhalldenver.org](mailto:info@unionhalldenver.org).

### What we value most

*Union Hall advances opportunities for diverse, emerging artists and creatives, providing a platform for Denver locals and visitors to engage in enriching exhibitions and creative experiences, and serving as a community-focused arts space.*

**Innovation:** Union Hall is a flexible and multi-purpose space, featuring rotating exhibitions as well as interdisciplinary events, and bringing together creatives from different disciplines, mediums, and fields to foster innovation and incubate ideas, while continually evolving to meet the needs of the community.

**Inclusivity:** Union Hall is dedicated to equitable arts practices prioritizing Diversity, Equity, Inclusivity, and Accessibility, highlighting a range of different voices and providing free and accessible events.

**Impact:** Union Hall supports emerging artists and curators through fair and equitable wages, professional development opportunities, and collaborative programming, impacting individual artists and the creative community as a whole.

**Inspiration:** Union Hall provides fun, thought-provoking, and educational experiences for audiences to engage with the arts.



## **Submissions: *What are we taking into account?***

- Does the proposed artwork have aesthetic and conceptual value and appeal? Does it align with Union Hall's vision and mission? Will it be a valued addition to the exhibition program at Union Hall?
- Does the proposed artwork have additional components that can be included into Union Hall's programming calendar? Artwork or exhibitions that can include supplementary programming such as artist lectures, tours, and community collaborations are encouraged
- Is the proposal appropriate for Union Hall's facilities?
- Is the art durable and safe? Union Hall does not have regular funds to repair extensive damage or deterioration to art pieces, and takes visitor, resident, building, and facility safety concerns seriously. If the proposed artwork or exhibition seems especially susceptible to any of these conditions it may be declined
- Does the proposed artwork or exhibition fit within budgetary limits, including shipping and installation budgets? Lack of funding should not deter from submitting a proposal, however, submissions must account for all possible costs in order for the curatorial team to appropriately anticipate project needs

## **Proposals: Submission format guidelines**

- Proposals must be submitted in PDF format
- Proposals must include a one-page minimum written artist or curatorial statement that outlines the project concept, scope, goals, and any related supplementary programming
- Proposals must include no less than 3 and no more than 10 images/sketches. Past work samples are encouraged, and reference images for proposed projects are required
- Proposals must include up to date artist/curator contact information and CV
- Proposals must outline any and all budgetary needs

***Please send finished proposals to our Gallery Manager at [info@unionhalldenver.org](mailto:info@unionhalldenver.org). Note that proposals which do not follow the guidelines laid out in this document will not be considered.***